



Candidate Application Packet

Instructions/Overview

There are three (3) pieces of this Candidate Application Packet that you must turn in order to run for office and for your application to be considered complete:

1. Candidate Application/Filling Form (Pages 3-5)
2. Eligibility Check (Page 6)
3. Petition for Candidacy
 - a. The Election Code requires that this petition contain at least 50 signatures of registered UCLA undergraduate students accompanied by their correct Student ID number in order to be considered valid. The Elections Board highly recommends that you solicit at least 100 signatures as more than 20%+ of signatures are found to be invalid. If your petition is determined to have less than 50 valid signatures after submission, you will not be eligible to run.
 - b. Request online petition here <https://forms.gle/SVRxNp1XVv4aKjGH8>**
4. Designated campaign representatives and candidates must attend the Candidate Orientation (April 4 at 7 pm).

Filing Deadline: For Spring 2022 Elections, the Candidate Application Packet is due 11:59 pm on Friday, March 24th. Note: We will *not* be accepting any late applications.

How to Submit: Submit **PDF** of this document to:
<https://forms.gle/mQSSwa8DuEwEQ5ZF9>

For Help: The Elections Board prefers that you come to office hours to have your questions answered, as we can provide a more thorough answer; however, if that is not possible, you can email us at electionboard@ucla.edu or call/leave a voicemail at (310) 571-5723.

Regular Office Hours for Winter Quarter* (Regular Office Hours are NOT held Week 10 or finals week.)

Zoom link or in person! To ensure we will be available to speak with you, shoot us an email and let us know you're planning on attending!

<https://ucla.zoom.us/j/92242019982>

Name	Position	Days and Times
Anna Bulis	Chair	Fridays 1-2 pm
Seher Alvi	Vice Chair	Tuesdays 11 am- 12 pm
Tushar Roy	Director of Finance	Tuesdays 12-1 pm
Nick Pwee	Director of External Relations	Thursdays 1-2 pm

for the filing year 2023

USA Elections Board

519 Kerckhoff Hall

electionboard@ucla.edu



Mher Arutyunyan	Director of Investigations	Mondays 4-5 pm
Megha Gupta	Director of Marketing	Mondays 5-6 pm (Zoom only)
Caroline Hsu	Director of Endorsements	Fridays 10-11 am

*Office hours are subject to change if there are extenuating circumstances and without notice.

Social Media: Per the Election Code, the Elections Board is required to post certain updates on social media so it's highly recommended that you follow/like the Elections Board social media accounts. When you start campaigning, this will be required so we recommend you get it done now.

Additional Candidate Resources:

- a. Election Calendar: [2023 Election Calendar](#)
- b. Election expense account form: [2022 Campaign Expense Account Entries Form Guidelines](#)
[2023 Candidate Expense Account Entries Form](#)
- c. Undergraduate Students Association Election Code: [2023 USA Election Code](#)
- d. Procedures of the Undergraduate Students Association Judicial board: <https://usac.ucla.edu/docs/Official%20Rules%20of%20the%20Judicial%20Board.pdf>
- e. Undergraduate Students Association Constitution: <https://usac.ucla.edu/docs/constitution.pdf>
- f. Undergraduate Students Association Bylaws: <https://usac.ucla.edu/documents/bylaws/>
- g. UCLA Regulations on Activities, Registered Campus Organizations, and Use of Properties (University Rules and Regulations): <https://equity.ucla.edu/wp-content/uploads/2017/05/UCLA-TPM-Regulations.pdf>
- h. Information about of the UCLA Rules for Residents that pertain to campaigning in the residential community: <https://reslife.ucla.edu/regulations>
- i. A copy of the SOLE rules for signboards: <https://sole.ucla.edu/file/3a7d353e-cf0b-469d-a3de-ce70a26913b8>
- j. Social Media Guidelines: [2023 Social Media Regulations](#)
[Social Media Cheat Sheet](#)

Contact Us:

email: electionboard@ucla.edu

phone: (310) 571-5723

web: uclaelectionsboard.org

fb: @uclausaeboard

ig: @uclausaeboard

tw: @uclausaeboard

office: kerckhoff hall 519

mailbox: #49, 3rd floor Kerckhoff

Email and phone are the preferred methods of communication between the Elections Board and candidates.



Candidate Application Packet Candidate Application and Filing Form

Information

First Name: *as it appears on University Records.*

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Last Name: *as it appears on University Records.*

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Email Address:

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Circle one: @ucla.edu @gmail.com
@_____ .com

Phone number:

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University ID (UID): *as it appears on University Records.*

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Local Address:

(Address) _____

(Apt/Suite) _____

(City) _____

(State, Zip) _____

Slate Affiliation: *(if none, write Independent)*

Office: *(Circle one)*

- President
- Internal Vice President
- External Vice President
- General Representative
- Academic Affairs Commissioner
- Campus Events Commissioner
- Community Service Commissioner
- Cultural Affairs Commissioner
- Facilities Commissioner
- Financial Supports Commissioner
- Student Wellness Commissioner
- Transfer Student Representative
- International Student Representative



Candidate Application Packet
Candidate Application and Filing Form

Binding Contract

I, _____,

*(Full name, as it appears on University records), as evidenced by my signature,
declare my intention to seek the office of (write desired position below)*

*on the Undergraduate Students Association Council. My signature also affirms
that I understand and agree to the following:*

- 1. My participation in the forthcoming election will be undertaken in accordance with and will be governed by:**
 - a. All applicable policies and University regulations.
 - b. The Undergraduate Students Association Constitution and its By-laws.
 - c. The Undergraduate Students Association Election Code as interpreted and implemented by the Elections Board Chairperson.**
- 2. I acknowledge that I may be disqualified from the election process upon severe infraction of the Election Code at the discretion of the Elections Board.**
3. I understand that I have the responsibility to be informed of my student status (as reflected on official University records) relative to all eligible criteria stated in the Election code pertaining to the specific office to which I am seeking candidacy.
4. I authorize the Office of the Dean of Students to confirm to the University appointed Advisor to the Elections Board, the members of the Elections Board, and the members of the Undergraduate Students Association Council whether each of my affirmative self-disclosed attestations provided within this application for candidacy is substantiated by or comports with University records.
5. I make this authorization freely and with the knowledge that the attestations and confirmations may be made available for the public copying and inspection (including campus media) about my eligibility for candidacy and I hereby waive whatever rights I may have to the confidential nature of the information provided by me or the Office of the Dean of Students.
6. I am responsible for showing support for my candidacy at the time I file this petition (as can be demonstrated by obtaining on the attached Petition for Candidacy) with the complete names (as they appear on University records) of UCLA registered and enrolled undergraduate students. I understand that the validity of the entries and information contained with the petition will be verified by the Office of the Dean of Students, according to standards determined by the

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519 Kerckhoff Hall
electionboard@ucla.edu



Elections Board Chairperson. I further understand that should the Chairperson find these entries not valid, I may not be recommended to the Undergraduate Students Association Council for certification as a candidate in the forthcoming election.

7. I understand that I will be required to attend the mandatory Campaign Orientation Meeting. I understand that if I fail to attend this meeting and sign the attendance roster, I will not be certified as a candidate in the forthcoming election.
8. I understand that I am responsible for all information contained within the Campaign Packet.
9. I agree that if I wish to resign from the position for which I seek election, I shall do so in writing and include therein my reasons for such resignation. I understand that such a letter of resignation may be published unless otherwise indicated upon my request, and the President of the Undergraduate Student Association Council may refuse publication for personal reasons for the discharge in writing.
10. If I am certified as a candidate, I wish to be identified on the ballot (in accordance with the Election Code) as follows:

Name to be printed on ballot: *Please note the my.UCLA ballot can only accommodate a max of 17 characters.*

First Name/Nickname:

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Middle Name: *(leave blank if none or if you'd like to omit it from the ballot)*

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Last Name:

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I have read the preceding information and have made the required disclosures accurately and to the best of my knowledge. I agree to sections 1-10 above.

Applicant's name: _____

Applicant's signature: _____

Date: _____



Candidate Application Packet
Eligibility Check

	Criterion	Applicant Attestation <i>(yes, no, or n/a)</i>	Office of the Dean
A	I am <u>currently registered</u> as an undergraduate student at UCLA.		
B	I am <u>currently enrolled</u> in at least four (4) quarter units.		
C	I have at least a 2.00 (“C”) cumulative grade point average at UCLA.		
D	I am not subject to any disciplinary sanctions, or terms of which would preclude my participation in University activities.		
E	I am seeking the <i>Office of the President</i> and have completed (passed with at least a “D-” or “P,” according to University standards) ninety-six (96) quarter units, twenty-four (24) of which have been in-residence at UCLA.		
F	I am seeking the <i>Office of the Internal Vice-President</i> and have completed (passed with at least a “D-” or “P,” according to University standards) seventy-two (72) quarter units, twelve (12) of which have been in-residence at UCLA.		

My responses about my eligibility are truthful. I understand that if any of the above information is found to be dishonest, I will be subject to disqualification as determined by the Elections Board and Dean of Students.

Applicant’s name: _____

Applicant’s signature: _____

Date: _____

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Petition for Candidacy



Candidate Name: _____

(as it appears in university records)

FOR THE OFFICE OF THE DEAN OF STUDENTS ONLY
I have reviewed the University Student Records regarding the above affirmative candidate disclosures.
<i>Respectfully submitted by,</i>
Name: _____
Signature: _____
Title: _____
Date: _____

Office: <i>(Circle one)</i>
President
Internal Vice President
External Vice President
General Representative
Academic Affairs Commissioner
Campus Events Commissioner
Community Service Commissioner
Cultural Affairs Commissioner
Facilities Commissioner
Financial Supports Commissioner
Student Wellness Commissioner
Transfer Student Representative
International Student Representative

FOR THE ELECTIONS BOARD ONLY
Winter Filing Deadline
<ul style="list-style-type: none">• Candidate Application and Filing Form• Eligibility Check• Petition for Candidacy
<i>Date/Received by Stamp</i>
<i>Time /Signature</i>

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Petition for Candidacy



<STAMP>

Final Check

Date/Received by Stamp

Time /Signature

<STAMP>